

CRITERIA FOR HIGH / LOW RISK OF A CONSULTANCY PROJECT:

NO.	CRITERIA	RISK FACTOR*	
		LOW	HIGH
1.	Liability (Legal Issues)**	<input type="checkbox"/>	<input type="checkbox"/>
2.	Management of Account***	<input type="checkbox"/>	<input type="checkbox"/>
3.	Track record:		
	i. Leader	<input type="checkbox"/>	<input type="checkbox"/>
	ii. Team member	<input type="checkbox"/>	<input type="checkbox"/>
4.	Project Deliverable :		
	i. Technical expertise		
	- UTeM Staff	<input type="checkbox"/>	<input type="checkbox"/>
	- Other than UTeM	<input type="checkbox"/>	<input type="checkbox"/>
	ii. Duration	<input type="checkbox"/>	<input type="checkbox"/>
5.	Amount:		
	0 – RM 499,999.00	<input type="checkbox"/>	
	≥ RM500,000.00	<input type="checkbox"/>	

Note:

* For any High Risk ticked, the project is considered High Risk.

** Liability (Legal Issues) refers to the project deliverables (based on Project Agreement) that may affect the reputation of UTeM. UTeM Holding Sdn. Bhd. will bear the responsibilities with regard to any legal issues that may rise.

*** Management of Account refers to the financial management of the project such as progressive billing invoices, disbursement of payment and any other related financial matters as per Project Agreement.

LAMPIRAN BORANG

Justification of Project Leader:

UHSB

PJIM

(Signature of Project Leader)

Recommendation of Head of PTj / Dean:

(Signature of Head of PTj / Dean)

For a Low Risk Project (PJIM):

1) Endorsement / Approval by PPNC (JIM) (For project below RM500,000.00)

2) Endorsement / Approval by Vice Chancellor (For project RM500,000.00 and above)

For a High Risk Project (UHSB)

1) Endorsement / Approval by UTeM Holding Sdn. Bhd.